

Kohei Shiota, M.D., Ph.D., President
Shiga University of Medical Science
Seta Tsukinowa-cho, Otsu, Shiga,
520-2192, JAPAN

October 10 , 2019

To Whom It May Concern,

A Call for Applications for a Professorship in the Medical Safety Section in Shiga University of Medical Science Hospital.

Shiga University of Medical Science Hospital is seeking a professor in the Medical Safety Section. We welcome applications and recommendations for candidates.

1. Department: Medical Safety Section for Shiga University of Medical Science Hospital.

2. Job description: Professor

A person who has a Japanese Medical License, who has excellent insight in medical safety, to perform mainly in medical safety education and training, and to play a leading role in improving medical safety and medical quality as the operation manager of the medical safety section of the University Hospital. Full-time duty is indispensable.

3. Number of positions: one

4. Deadline for applications: November 27, 2019 (deadline for receipt)

5. Starting date: April 1, 2020

Note: Employment in the university is contract-based, and a Professor's term of contract is 10 years, possibly to be extended.

6. Application documents needed:

(1) Curriculum Vitae (Form I; starting from high school graduation)

(2) Two copies of a list of academic papers (Form II)

*One of which includes the newest Impact Factor and Citation Index for each article.

*Label each of your articles with a circled number if item (4) below applies.

(3) A letter of recommendation (Form III)

*Instead, a letter of self-recommendation may be submitted.

(4) Two copies of each of up to 5 published articles

(5) Explanations or short abstracts of those papers in Japanese within 300 letters (A4 paper).

(6) An essay on your experience as a teacher, medical consultant for safety, and researcher, and your objectives, written in Japanese within 2000 letters (A4 paper).

(7) Your ideas and ideals for the management of academic and clinical departments, written in Japanese within 2000 letters (A4 paper).

* If you have electronic data for the off-prints mentioned in (4) above, put numbers

such as “Article 1,” “Article 2,” and submit them.

(8) Please submit electronic media for (1), (2), (5), (6), and (7) above on CD or DVD; also mention the software you used.

7. Submission

Address to: Kohei Shiota, President
Shiga University of Medical Science
Seta Tsukinowa-cho, Otsu, Shiga,
520-2192, Japan

On the envelope write “Application for Professorship in Division of Medical Safety Section for Shiga University of Medical Science Hospital” in red ink, and send it by registered mail, if you post it.

8. Enquiries:

If you would like more information about the duties and benefits, please make enquiries at the Personnel Office [Jinji-kakari] (E-mail:hqjinji@belle.shiga-med.ac.jp).

9. Notes

You may be asked to visit the university in the process of this selection.

You may download the Recruitment notice and Application forms from our homepage:
<https://www.shiga-med.ac.jp/>

Curriculum Vitae			
Name	_____ Family Given name(s)		Sex: <input type="checkbox"/> male <input type="checkbox"/> female
			Nationality
Date of birth (age)	_____ day / month / year ()	Present address	
e-mail	_____		
Education (High school onward)			
Date	Name of University / Institution		
Academic Degree(s)	Type (PhD, etc) :	Field :	
	Institute :	Date Obtained :	_____ day / month / year
Japanese Medical license	Registration number :	Date Obtained :	_____ day / month / year
Employment History			
Date	Job titles, employers, and duties		
Memberships of Academic societies, Social or Volunteer activities			
Date	Societies, description		
Honors and Demerits			
Date	Descriptions		
Continuing Educations (focused on Faculty Development)			
Date	Listed Item(s)		
I hereby affirm that the above information is corrected. Date: _____ day / month / year Signature: _____			

List of Academic Records

type	1)Books (Author, title, name of contributed chapter(s), page(s), publisher, year) 2)Articles (Author, title of article, journal, volume, page(s), year) 3)Presentations (Author, title of presentation, conference title, year) 4)Grants-in-Aid (for the past 10 years, organization(s), amounts) 5)Patents

Letter of Recommendation

Present job title, name of organization, of the applicant	Name of the applicant
Reasons for recommendation	
Date of recommendation, job title, name and signature of the person giving recommendation	